

**F. No. J-11011/11/2015-RE-I(344831)**  
**Government of India**  
**Ministry of Rural Development**  
**Department of Rural Development**

**Krishi Bhawan**  
**Date: 22-06-2017**

**To**

**The Commissioner-Cum-Secretary/ Secretary/ Pr. Secretary,**  
**Department of Rural Development and Panchayati Raj**

(Jharkhand, Chhattisgarh, Kerala, Rajasthan, Andhra Pradesh, Uttarakhand, Madhya Pradesh, Mizoram, Odisha, Karnataka, Gujarat, Manipur, Punjab, Arunachal Pradesh, Haryana, Meghalaya, Bihar, Telangana and West Bengal)

**Subject:** Proceeding of the BFT Orientation cum Review Meeting held on 9th June, 2017.

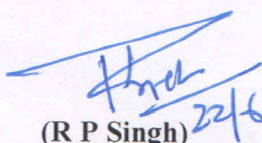
Madam/Sir,

I am directed to forward herewith the Proceeding of the BFT Orientation cum Review Meeting held on 9th June, 2017 at Krishi Bhawan, New Delhi. Clarifications sought from the Ministry on various issues raised by the State are elaborated in the enclosed proceeding.

In case of any clarification, kindly contact the BFT cell (E-mail: [bftcell@gmail.com](mailto:bftcell@gmail.com)) with a copy to [gajanandsag@gmail.com](mailto:gajanandsag@gmail.com).

Yours faithfully

Encl: As above

  
(R P Singh) 22/6  
Director, MGNREGA  
Tel:011-23384399

**Copy for information and necessary action to:**

1. Dr. G Rajanikanth, Associate prof, NIRD&PR, Hyderabad
2. State Nodal Officers for BFT Project
3. Concerned SIRDs
4. Mr. Gajanan Rauta, PO
5. BFT Consultants

## **Minutes of the BFT workshop and review meeting held on 9th June 2017, Friday in Unnati Hall, Krishi Bhawan, New Delhi**

The BFT workshop and the review meeting was held on **9th June 2017**, in Unnati Hall, Krishi Bhawan, New Delhi with an objective to review the progress of BFT project in the 16 States, and orient the 3 new States, namely Odisha, Mizoram and Telangana for initiation of the BFT Project. Nodal officers from all BFT States except Karnataka and Madhya Pradesh participated in the meeting.

At the beginning, the status of BFT project was presented before the participants. Thereafter, Joint Secretary MGNREGA reviewed the status of BFT training, deployment of BFTs etc of the 16 States. This was followed by review of the BFT Project financials by Dr. G Rajanikanth Associate Professor (NIRD&PR), presentation on NREGASoft by NIC team of MoRD and presentation on SDMS Portal by Mr. Manzood Alam (ASCI).

### ***Following key decisions were taken during the review meeting:***

1. The State Government of **Madhya Pradesh, Jharkhand and Manipur** will issue BFT Deployment guideline and deploy the certified BFTs latest by 30th June 2017.
2. All the 16 States Governments implementing BFT project should ensure deployment of the certified BFTs latest by 30 June 2017.
3. In the State of Jharkhand, the certified BFTs were not deployed since past 5-6 months. Before deploying them, refresher training may be organised for the BFTs by the State Government. The cost towards such training should be met from the admin expenditure of the State. The plan and training schedule may be prepared by the State and shared with the BFT Cell prior to the organising of the training.
4. The State of Rajasthan will share the revised deployment guideline with the Ministry latest by 20th June 2017.
5. The training of BFTs in the State of Odisha, Telangana and Mizoram should commence latest by July 2017. The States will initiate screening of the BFTs based on the guideline issued by the Ministry and share the training calendar with the Ministry by 30th June 2017.
6. The State of Odisha may initiate affiliation of SIRD with Agriculture Skill Council of India (ASCI) and share the BFT training calendar with the Ministry at the earliest.
7. The Training Partners/ State Governments will submit the Utilisation Certificates along with details of expenditure in prescribed format to NIRD&PR for the grant released during the FY 2016-17, latest by 30th June 2017.
8. The State Governments shall ensure data pertaining to BFT Project is uploaded in the NREGASoft latest by 30 June 2017.
9. The SIRD/ Training partners should ensure that training batch details should be uploaded in the Skill Development Management System (SDMS) for every new batch, within 10 days of starting of a new batch.
10. The BFTs after deployment may be counselled to work for the cluster of Gram Panchayats for a period of at least one year.

During the review meeting, participants have raised various queries pertaining to BFT Project. The queries raised by the participants and corresponding clarification is detailed below.

Sl. No	Project Component	Queries/ Concerns raised by States	Comments of the Ministry
1	BFT identification	<p>a. Can the State government revise the eligibility criteria for screening BFTs? At present the Minimum qualification is matriculate. The Government of telangana proposes to make diploma /BE in Civil/ Water Resource engineering as the minimum educational qualification for screening the candidates for BFT training. The Ministry may consider it.</p> <p>b. Candidates having BE/ Diploma in Civil/ Water Resource/ Agricultural engineering and not belonging to MGNREGA job Card holder HH may be considered as eligible for the training?</p>	<p>The candidates should be from among the MGNREGA Workers household. The BFT Project is aimed at skilling members of MGNREGA families, and bringing them up the economic ladder. Under no circumstances should this basic objective be compromised.</p> <p>The following eligibility criteria should be followed for identifying BFT candidates:</p> <ol style="list-style-type: none"> <li>1. Shall be from an 'active' worker household/ Mate/supervisor.</li> <li>2. Shall have 10th standard education at the minimum</li> <li>3. Preference shall be given to BFTs from the local area. Adequate representation shall be given to SC/ST and Women candidates.</li> </ol>
2	Deployment of BFT	In the State of West Bengal, six trained and certified BFTs have declined the offer to work as a BFT. In this circumstances, what can be done?	It is suggested that during the BFT training itself, the candidates should be counselled and made to understand the importance of the BFT Project, the focus of the Government, and the expenditure being incurred in training and skilling of candidates as BFTs. The State governments may devise appropriate strategy to retain the BFTs after completion of training.
3	Entry on NREGASoft	Data entry on NREGASoft is pending for most States.	<p>The data entry on NREGASoft for training and deployment may be completed by all States on par with the actual work on field. The dates committed by various States for completing the data entry is listed below:</p> <ol style="list-style-type: none"> <li>1. Andhra Pradesh- 30th June</li> <li>2. Arunachal Pradesh- 30th June</li> <li>3. Bihar- 30th June</li> <li>4. Chhattisgarh- Completed</li> <li>5. Gujarat- 30th June</li> <li>6. Haryana- 30th June</li> <li>7. Jharkhand- 30th June</li> </ol>

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			<p>8. Kerala- Completed            9. Manipur- 30th June            10. Meghalaya- 30th June            11. Punjab- 30th June            12. Rajasthan- 20th June            13. Uttarakhand- 23rd June            14. West Bengal- Completed</p> <p>Beyond 30th June, the Ministry would only be considering the NREGASoft Report for tracking the progress of BFT Project.</p>
3	Error while uploading data on NREGASoft	<p>There are cases, where the name of the person in the Job card have errors and the wrongly entered name is shown in the MIS.</p> <p>While selecting the BFTs for training, the identification module pulls data from the MIS and hence cannot be edited. Can the NIC, DoRD permit to edit the name of the BFT candidate?</p>	<p>It was clarified that there is no provision for change of name in the MGNREGA Job Card. However, while mapping the BFT from the worker household, there is option to use the '<b>Name as in Bank account</b>'. The Bank account number should be the same as in the worker module, and cannot be edited in the BFT Module separately.</p>
4	BFT training batch size	<p>Dropout in between training is an issue and hence the required number of BFTs targeted for training cannot be achieved. The Ministry may suggest ways to fill the drop out seats?</p>	<p>The suggested Batch size is 30 candidates. However, up to 35 candidates may be included in a Batch so that dropouts do not affect the target. A wait list based on the Screening Test results may also be kept handy, so that if vacancy arises, the same can be filled up immediately. If in case 35 candidates were selected for a Batch, and dropout is none, the batch may be divided into two for MIS purpose, and may continue as one batch on field. The maximum number of trainees to be included in a Batch is 35.</p>
5	State Trainer requirement	<p>The MoRD may organise Training of trainers (ToT) programme, as the State of Kerala and Odisha needs more number of trainer to conduct the BFT training in the State.</p>	<p>The State Government may identify eligible trainers and request the Ministry for organising the ToT programme. In coordination with NIRD&amp;PR, Hyderabad, the Ministry will organise the ToT.</p>

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6	Revaluation of Failed Candidates	In the State of Haryana, Chhatisgarh, Andhra Pradesh and Kerala, the failed candidates have requested for revaluation/ reassessment of the assessment test papers. Can the papers be reevaluated?	<p>It was informed that as of now, there is no provision for revaluation of the assessment paper.</p> <p>However, the failed candidates may be allowed to reappear for assessment along with the candidates of other batches. The assessment fee @ Rs 800/- for such candidates should be paid by the training centre.</p>
7	Stipend to BFT Trainees	What should be the periodicity for payment of stipend to the BFT trainees?	A BFT trainee is entitled for stipend @ Rs.150/ Day for the entire duration of 90 days of training. The State government/ Training Partners are free to decide on the periodicity of disbursement of stipend to BFT trainees.
8	New element on Climate Resilience in the BFT Module	Ministry proposed to add a new element in Climate Resilience in the BFT Module	<ol style="list-style-type: none"> <li>1. The material developed on Climate Resilience will be circulated among States for comments.</li> <li>2. The finalised material will be printed by NIRD &amp; PR, and circulated along with the existing set of modules for the new training Batches starting after 15 July 2017. The session plan will also be provided to the States.</li> </ol>