

Government of India
Ministry of Rural Development
(Mahatma Gandhi NREGA Division)

Krishi Bhavan, New Delhi

Dated: 26th July, 2017

To
The Principal Secretary / Secretary,
(in charge of MGNREGA)
All State/UT Governments and UT Administrations

Sub: MGNREGS— Updating Postal non-CBS account (e-MO code based) of
MGNREGA workers to Postal CBS accounts (Sol ID based)—regarding

Sir/Madam,

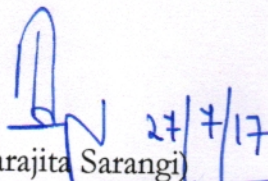
As you are aware, 100% DBT implementation under MGNREGA can be achieved once all accounts in banks / Post offices are on Core Banking Solution /platform (CBS) enabling e-payments.

2. Under MGNREGA, there are **8.75 crore** accounts of active workers at the national level. Out of this, there are **51.65 lakh** accounts in Department of Posts (DoP).

3. Department of Post has informed that majority of post offices are now on CBS. The state-wise list is enclosed (**Annexure-1**). To further strengthen and bring uniformity in e-payments of MGNREGA workers having account in Post offices, all earlier non-CBS accounts of the MGNREGA workers entered in NREGASoft (MIS) may be updated / frozen (if not done) into the CBS accounts. In this context, a **Standard operating procedure (SoP)** has been prepared to be followed for carrying out the updation activity in the NREGASoft. (**Annexure-2**)

4. All States/ UTs are advised to ensure completion of the above exercise latest by **15.08.2017**. After this, NREGASoft will automatically unfreeze all the non-CBS accounts (in the DoP's CBS enabled locations) of the MGNREGA workers existing in the NREGASoft. To avoid any delay in processing of the e-payments of the MGNREGA workers having accounts in Post offices, all States/ UTs are advised to communicate all concerned and take immediate measures to meet the timelines.

Enclosure: as above


(Aparajita Sarangi)
Joint Secretary (MGNREGA)

Copy to:

1. Secretary, Government of India, Department of Rural Development
2. The DDG (RD/Plg.), Department of Post, Dak Bhawan, New Delhi.
3. Shri Subodh Mathur, Jt. CGA, 3rd Floor, Shivaji Stadium, New Delhi.
4. Commissioner (In charge of MGNREGA) of all States/UTs.
5. Sr. Technical Director (NIC-RD) for necessary action.

ANNEXURE: 1

DoP: Statistical details of offices migrated till June 2017			
Name of the Circle	HO migrated	SOs migrated	Total
Andhra Pradesh	59	1535	1594
Assam	19	488	507
Bihar	32	745	777
Chhattisgarh	9	287	296
Delhi	12	394	406
Gujarat	34	1250	1284
Haryana	16	474	490
Himachal Pradesh	18	403	421
Jammu & Kashmir	8	164	172
Jharkhand	13	353	366
Karnataka	58	1641	1699
Kerala	51	1449	1500
Madhya Pradesh	43	973	1016
Maharashtra	61	2090	2151
North East	9	142	151
Odisha	35	983	1018
Punjab	22	743	765
Rajasthan	48	1215	1263
Tamil Nadu	94	2426	2520
Telangana	36	803	839
Uttarakhand	13	318	331
Uttar Pradesh	72	2258	2330
West Bengal	46	1389	1435
	808	22523	23331

ANNEXURE: 2

Guidelines to update CBS/Non-CBS Postal Accounts for MGNREGA unskilled workers in NREGASoft

Note:

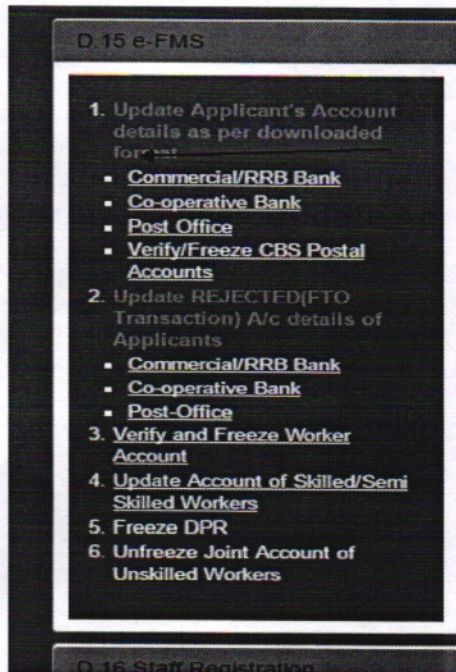
Postal CBS Account No. : Account No. as per CBS Enabled Post Office.
SOL-ID : Unique Id for CBS Enabled Post Office
Non CBS Account No. : EMO Based Account No. (HO-Code, SO-Code, EMO-Code & Sanchay-Code)

To update account details of workers having account with Post Office, user may use data entry logins of Gram Panchayat or Programme Officer.

On successful login, in the main menu, user may click the following options displayed under '**Update Applicant's Account details as per downloaded format**'.

1. Post Office
2. Verify/Freeze CBS Postal Account

To update the correct account no. for the worker's account rejected in FTO, the same procedure is followed on clicking the options displayed under the heading '**Update REJECTED (FTO Transaction) A/c details of Applicants**'



On clicking the option 'Post office', the following screen will be displayed:

Govt. of India
Ministry of Rural Development
Department of Rural Development
01-May-2017

The Mahatma Gandhi National Rural Employment Guarantee Act

Add/Edit CBS/Non-CBS(EMO based) Post Office Account Details of Unskilled Workers Back Home

State: PUNJAB District: AMRITSAR Block: ATTARI Panchayat: *
 CBS Non-CBS
 SelectPanchayat

Search by Family-Id:

Note: * marked fields are mandatory! Tick checkBox to add/edit Workers' post office A/c info. with the above selected details!

Select Panchayat, if logged from PO login and select type of postal account whether CBS or Non-CBS.

CBS

➤ If 'CBS' option is chosen, the following screen will be shown :

Govt. of India
Ministry of Rural Development
Department of Rural Development
01-May-2017

The Mahatma Gandhi National Rural Employment Guarantee Act

Add/Edit CBS/Non-CBS(EMO based) Post Office Account Details of Unskilled Workers Back Home

State: PUNJAB District: AMRITSAR Block: ATTARI Panchayat: ABADI BOHRUPUL
 CBS Non-CBS

Search by Sol ID/CBS Post Office Name: (OR) Select (CBS) Post Office Name/SOL ID:

Post Office Address is : LUDHIANA CITY,CHANDIGARH

Search by Family-Id:

Note: * marked fields are mandatory! Tick checkBox to add/edit Workers' post office A/c info. with the above selected details!

S.No.	Registration No.	Applicant Name Applicant No.	Tick to Edit	Account No.*	Mobile No. of Applicant
1	PB-02-005-001-001/140	musder kaur 4	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
2	PB-02-005-001-001/144	radhpal singh 3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
3	PB-02-005-001-001/148	manjit singh 1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
4	PB-02-005-001-001/149	jaspal singh 1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
5	PB-02-005-001-001/150	bhajan singh 1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
6	PB-02-005-001-001/353	bars singh 1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
7	PB-02-005-001-001/354	puran singh 1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
8	PB-02-005-001-001/463	tersons singh 1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Update Cancel

On selection of 'CBS', only CBS-enabled Post offices will be listed in the combo-box and the following list of workers for the selected Panchayat would be displayed to update account no.:

- i) All the workers having no account filled in NREGASoft. (To add)
- ii) All the workers with unfrozen CBS Postal account already updated in NREGASoft (To edit)

Note: User may search CBS Post office either by Post Office name or by SOL-ID. After selecting CBS Post office, the address corresponds to selected Post office will be displayed.

Now user can select 'Tick to edit' and fill CBS account number, account holder's name and mobile number .

Note: '*' marked fields are mandatory.

Non-CBS:

Govt. of India
Ministry of Rural Development
Department of Rural Development
01-May-2017

The Mahatma Gandhi National Rural Employment Guarantee Act
Add/Edit CBS/Non CBS(EMO based) Post Office Account Details of Unskilled Workers

State: PUNJAB District: AMRITSAR Block: ATTARI Panchayat: ABADI BOHRUPUL

HO Code : Amritsar(143001) CBS • Non-CBS SO Code : Naraingarh(143106)
EMO-Station Code : 92847 Sanchay Code : 324

Search by Family-Id: _____

Note: * marked fields are mandatory! Tick checkbox to add/edit Workers' post office A/C info. with the above selected details!

S.No.	Registration No.	Applicant Name Applicant No.	Tick to Edit	Account No.*	Name of Primary Account Holder*	Mobile No. of Applicant
1	PB-02-005-001-001/140	ninder kaur 4	<input type="checkbox"/>			
2	PB-02-005-001-001/144	rashpal singh 5	<input type="checkbox"/>			
3	PB-02-005-001-001/148	mukhtar singh 1	<input type="checkbox"/>			
4	PB-02-005-001-001/149	jaspal singh 1	<input type="checkbox"/>			
5	PB-02-005-001-001/150	bhajan singh 1	<input type="checkbox"/>			
6	PB-02-005-001-001/353	hara singh 1	<input type="checkbox"/>			
7	PB-02-005-001-001/354	puran singh 1	<input type="checkbox"/>			
8	PB-02-005-001-001/63	tessem singh 1	<input type="checkbox"/>			

Update Cancel

On selection of 'Non-CBS', only the Post offices which are **NOT CBS-enabled** will be displayed and the following list of workers for the selected Panchayat would be displayed to update account no.:

- i) All the workers having no account filled in NREGASoft. (To add)
- ii) All the workers with unfrozen Non-CBS Postal account already updated in NREGASoft (To edit)

Now user has to select/fill the Non-CBS post-office details such as HO Code (Head Office), SO Code (Post-Office), EMO-Code, Sanchay Code and 'Tick to edit' column, account number, account holder's name and mobile number.

Note: '*' marked fields are mandatory.

Verify & CBS Post Office Account details of Applicant:

If workers' frozen postal account having verified and provided corresponding CBS account no. against the Non-CBS account no. by DoP (Dept. of Post), those workers' account details will be shown as follows to be verified by Program Officer.

Govt. of India
Ministry of Rural Development
Department of Rural Development
01-May-2017

The Mahatma Gandhi National Rural Employment Guarantee Act
Verify CBS Post Office Account details of Applicants

State: HARYANA District: AMBALA Block: NARAINGARH Panchayat: PULEWALA

Village: PULEWALA

Search by Family-Id: _____

Note: * marked fields are mandatory. Green-> Exact match of Ac holder's name in CBS and Non-CBS; Orange-> Partial match; Red-> No match

S.No.	Registration No.	Name of Applicant in Job card Applicant No.	Name of primary AC Holder (as per NREGASoft)	AC Holder Name (as per CBS)	AC No. (as per NREGASoft)	AC No. (as per CBS)	Post Office (as per NREGASoft)	Post Office (as per CBS)	Confirm whether CBS AC details are correct or not?*	IF NOT confirmed, fill the reason*	Action
1	HR-01-005-001-001/20053	Madan Lal 1	MADAN LAL	MADAN LAL			PO	Naraingarh	<input type="radio"/> Yes <input type="radio"/> No	-Select Reason-	<input type="button" value="OK"/>
2	HR-01-005-001-001/20075	Santu 1	SANTU	SANTU RAM			PO	Naraingarh	<input type="radio"/> Yes <input type="radio"/> No	-Select Reason-	<input type="button" value="OK"/>
3	HR-01-005-001-001/20244	Phool Chand 1					PO	Naraingarh	<input type="radio"/> Yes <input type="radio"/> No	-Select Reason-	<input type="button" value="OK"/>

If account no. of CBS corresponds to Non-CBS account no. is found to be correct, PO can confirm by selecting 'Yes' option and then record of that worker can be edited (if any) and frozen with CBS account number to enable payment to be credited to CBS Account number in the new transactions hereafter made.

Govt. of India
Ministry of Rural Development
Department of Rural Development
01-May-2017

The Mahatma Gandhi National Rural Employment Guarantee Act
Verify CBS Post Office Account details of Applicants

State: HARYANA District: AMBALA Block: NARAINGARH Panchayat: PULEWALA

Village: PULEWALA

Search by Family-Id: _____

Note: * marked fields are mandatory. Green-> Exact match of Ac holder's name in CBS and Non-CBS. Orange-> Partial match. Red-> No match

S.No.	Registration No.	Name of Applicant in Job card Applicant No.	Name of primary AC Holder (as per NREGASoft)	AC Holder Name (as per CBS)	AC No. (as per NREGASoft)	AC No. (as per CBS)	Post Office (as per NREGASoft)	Post Office (as per CBS)	Confirm whether CBS AC details are correct or not ?*	If NOT confirmed, fill the reason*	Action
1	HR-01-005-001-001/20053	Madan Lal 1	MADAN LAL	MADAN LAL			P.O	Naraingarh	<input type="radio"/> Yes <input type="radio"/> No	--Select Reason--	Freeze With CBS AC No
2	HR-01-005-001-001/20075	Santu 1	Santu	SANTU RAM			P.O	Naraingarh	<input checked="" type="radio"/> Yes <input type="radio"/> No	--Select Reason--	Cancel
3	HR-01-005-001-001/20244	Phool Chand 1					P.O	Naraingarh	<input type="radio"/> Yes <input type="radio"/> No	--Select Reason--	Print

If PO finds the account numbers are found incorrect, then he can select 'No' option and the record can be edited and unfrozen as shown below:

Govt. of India
Ministry of Rural Development
Department of Rural Development
01-May-2017

The Mahatma Gandhi National Rural Employment Guarantee Act
Verify CBS Post Office Account details of Applicants

State: HARYANA District: AMBALA Block: NARAINGARH Panchayat: PULEWALA

Village: PULEWALA

Search by Family-Id: _____

Note: * marked fields are mandatory. Green-> Exact match of Ac holder's name in CBS and Non-CBS. Orange-> Partial match. Red-> No match

S.No.	Registration No.	Name of Applicant in Job card Applicant No.	Name of primary AC Holder (as per NREGASoft)	AC Holder Name (as per CBS)	AC No. (as per NREGASoft)	AC No. (as per CBS)	Post Office (as per NREGASoft)	Post Office (as per CBS)	Confirm whether CBS AC details are correct or not ?*	If NOT confirmed, fill the reason*	Action
1	HR-01-005-001-001/20053	Madan Lal 1	MADAN LAL	MADAN LAL			P.O	Naraingarh	<input type="radio"/> Yes <input checked="" type="radio"/> No	--Select Reason--	Unfreeze AC No
2	HR-01-005-001-001/20075	Santu 1	Santu	SANTU RAM			P.O	Naraingarh	<input checked="" type="radio"/> Yes <input type="radio"/> No	--Select Reason--	Cancel
3	HR-01-005-001-001/20244	Phool Chand 1					P.O	Naraingarh	<input type="radio"/> Yes <input type="radio"/> No	--Select Reason--	Print