

M-12014/2/2015-MGNREGA-V (344637)

Government of India  
Ministry of Rural Development  
(Mahatma Gandhi NREGA Division)

Krishi Bhawan, New Delhi

Dated: 14 March 2017

To

1. The Principal Secretary / Secretary / Commissioner (in charge of MGNREGA) of all State / Union Territories Governments
2. The Chairmen / MD of Public Sector Banks and Private Sector Banks (as per attached list)
3. The SLBC conveners of all State / Union Territories

**Subject: Standard Operating Procedure (SOP) for expediting Aadhaar seeding in bank accounts of Mahatma Gandhi NREGA workers**

**Sir/ Madam,**

Please refer to the letter of the Ministry of Rural Development (MoRD) letter dated 9th January 2017, co-signed by Joint Secretary, Department of Financial Services (DFS), regarding the need for expediting Aadhaar seeding in bank accounts of Mahatma Gandhi NREGA (MNREGA) workers.

2. The matter has been reviewed regularly with banks jointly by MoRD and DFS. However, the progress made in seeding Aadhaar numbers in bank account has been slow. There is considerable gap between the Aadhaar numbers seeded in MGNREGA MIS (8.98 crore) and ABP conversion (4.33 crore).

3. Many instances of non-receipt of consent forms have been reported by banks / SLBC convener offices. Reconciliation of the numbers of consent forms reported by MGNREGA functionaries as deposited with banks, and the numbers reported as received by banks, has not proved practicable due to the absence of a standard operating procedure adopted both by MGNREGA functionaries and banks across States.

4. In order to address the above issue and expedite Aadhaar seeding and ABP conversion, the enclosed standard operating procedure (SOP) has been worked out. This incorporates the process flow for obtaining, submitting and updating Aadhaar seeding consent forms of MGNREGA workers and the seeding of their Aadhaar number in their bank accounts.

5. You are requested to communicate the SOP to all concerned, both on the MGNREGA and the banking sides, for strict observance.

Yours faithfully,

(Amit Agrawal)  
Joint Secretary  
Department of Financial Services

14/3/17

Yours faithfully,

(Aparajita Sarangi)  
Joint Secretary  
Ministry of Rural Development

14/3/17

Encl: as above

OK  
Issued  
15/3/17



**Copy, with enclosure, to:**

1. Secretary, Department of Financial Services, Government of India
2. Secretary, Ministry of Rural Development, Government of India
3. Joint Secretary (DBT Mission), Government of India, Cabinet Secretariat, New Delhi
4. Chief Secretaries of all States and the Union Territories of NCT Delhi, Puducherry and Andaman & Nicobar Islands
5. Administrators of the Union Territories of Daman & Diu, Dadra and Nagar Haveli, Lakshadweep and Chandigarh
6. CEO, Indian Banks' Association with the request to communicate this to the remaining member banks

# Process Flow of Aadhaar Seeding in Consumer Accounts

