

No.M-12014/02/2015-MGNREGA (344637)

Government of India
Ministry of Rural Development
Department of Rural Development
(MGNREGA Division)

Krishi Bhawan, New Delhi
Dated:07th December, 2017

To

The Principal Secretary/Secretary,
Commissioner (in charge of MGNREGA)
All States/UTs

Subject: - User Manual in respect of MIS changes in NREGASoft after GST
implementation-reg.

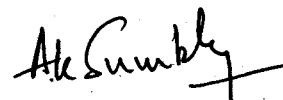
Sir,

As you are aware, that the Government of India implemented Goods and Services Tax (GST) w.e.f. 1st July, 2017. This necessitated some changes in NREGASoft in order to make the reports GST compliant.

Based on the requirements received from States/UTs, the Ministry has incorporated the required changes in NREGASoft especially in the material module and the vendor management system in order to make it GST compliant. A User Manual in respect of MIS changes in NREGASoft is enclosed for information and necessary action.

Encl. as above

Yours faithfully,



(A.K. Sumbly)

Deputy Secretary to the Govt. of India.
Tele-011-23070129

GST Changes

Changes have been done in the material module according to the GST on 15/7/2017. It was clearly mentioned in the SoP that tax will be paid through the same methodology i.e. through State tax account maintained at District/Block level.

As far as the discussion with the States, it has been observed that GST has to be paid by the vendors only and it may not be paid by the State i.e. through the accounts maintained at District/Block level. For this Material module may have some further changes. It may be illustrated as below.

If there is no tax applicable on the Bill, there is no need to enter/select the Tax options. If tax is applicable on the Material bill, it can be entered in the Material bill entry screen as shown in Fig (a).

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* Fields are mandatory

Material Procured			
Financial Year 2017-2018	Work Category	Rural Connectivity	
Search Work	Work Code	Consist of or path refer to date: materials (000100/001/RCS)	
Search Vendor (In Epic No.)	Bill No. 00000	Bill Date 20/09/2017	POADVVVV *
Vendor name: SAOBER SMOH=04112346230 ▼			
Tax Mode * GST / Non-GST			
250	2	500.0000	12 ▼
100	1	100.0000	5 ▼
			* Material can be added through work edit option
			Bill Amount 600.0000
Tax Entry			
1	Centre GST	32.5	
2	State GST	32.5	
			Total Tax 65.00
Payment through * Payment through Implementing Agency (EFMS) / Cheque * EFMS / Pay Later			
Vendor Account details			
Vendor A/c No. 11111111111	Bank STATE BANK OF INDIA	Branch Code * SBIN0001495	Ifsc Code SBIN0001495
Branch Name * AIR FORCE STATION CHANDIGARH			
* You have to generate Material List.			
* Kindly add your vendor through State DBA/District Login.			
* Tax Paid to: V=>Vendor, S=>State, C=>Centre			
Save			

Fig (a)

For example

Material bill which is paid to vendor = Rs 600/-

GST = Rs 65/- (CGST – 32.5/- , SGST – 32.5/-)

Total Bill = 665/-

If the complete bill has to be paid by the vendor, then GST tax amount (65/-) will be added into the Material bill and complete bill including GST will be credited in the vendors account through eFMS Fig (b).

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Generate Material List															
State : DemoStateCHANDIGARH			District : DemoDistrictCHANDIGARH				Block : DemoBlockCHANDIGARH			Panchayat : DemoPanchayatCHANDIGARH					
Sno.	Work Code	Work Name	Sanction Amt Bal	Vendor Name	Account No	Bank Name	Branch Code	IFSC Code	Sanchez Code	Branch Name	Bill no	Bill date	Amount(Paid to Vendor)	State Centre Tax Tax	Select
1	0601001001/RC/34	Constt of p/ path raver to dakri mahalla	40000	SUKHBIR SINGH	111111111111	State Bank of India		SBIN0001495	SBIN0001495	AIR FORCE STATION CHANDIGARH	99999	20/09/2017	665	0	<input type="checkbox"/>
Proceed															

Total Bill amount paid to vendor=Rs. 600 + Rs. 65 = Rs. 665

Fig (b)

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Material List

Material List No. (0601001-ML-1)

State : DemoStateCHANDIGARH District : DemoDistrictCHANDIGARH Block : DemoBlockCHANDIGARH Panchayat : DemoPanchayatCHANDIGARH Financial Year : 2017-2018

Bank Name : State Bank of India(00415)									
Branch Name : AIR FORCE STATION CHANDIGARH(SBIN0001495)									
S.No	Vendor/IA/Applicant Name	Account No.	Work Name	Work Code	Bill No	Bill Date	Bill Amount	Transaction Type*	
1	SUKHBIR SINGH	111111111111	Constt of p/ path raver to dakri mahalla	0601001001/RC/34	99999	20/09/2017	665	V	
									Sub Total Payment: 665
									Total Payment: 665

Print More Material List

Fig (c)

This may resolve both the issue i.e. reporting of GST/Tax on NREGASoft and Payment of GST through Vendor

Vendor Management System

1. ADD Vendor :->

All the vendors from where material has been procured have to be registered on to the NREGASoft. These vendor can be registered vendors which having GSTIN, PAN etc. or local vendor. If it's local vendor, then their identification is required. If payment to the vendor through EFMS then account detail of the vendor has to entered, verify and frozen. This vendor can be registered at the DPC level.

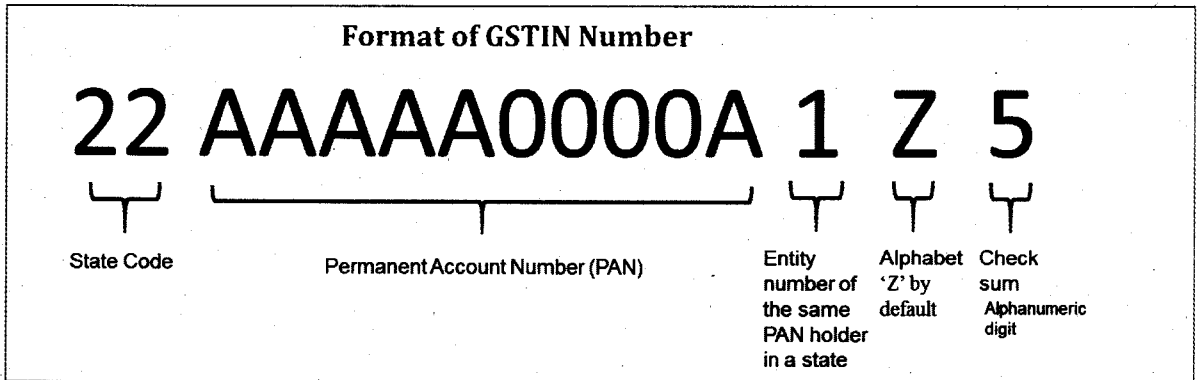
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Add Vendor Detail				
State: DemoStateCHANDIGARH District: CHANDIGARH				
GSTIN <input type="radio"/> Without GSTIN <input type="radio"/>				
Vendor Name	Test	GSTIN	04AAAAA2222A2AA	
Identity Type	--Select--	Identity No.	Mobile No.	9874561230
Vendor Account Detail				
Bank Name	State Bank of India			
Search IFSC-Code	sbin000	Select IFSC	TREASURY BRANCH CHANDIGARH-SBIN0008719	
Account No	78945612301	Account Name as per bank	Test	
<input type="button" value="Add"/>				
<small>Note: # For inter-state vendor kindly allow through "Allow Vendor outside from State" option at State DBA.</small>				

1. Same running module of Vendor will be use for GSTIN implementation with the help of "Radio button" i.e. GSTIN or Without GSTIN.
2. For GSTIN →
 - a. GSTIN No. is Required for GSTIN Module
 - b. Require proper format of GSTIN.
 - c. GSTIN No. Must be 15 digits.



- d. If using identity then Require proper format of identity else identity not required for GSTIN.
 3. For Without GSTIN →
 - a. Required Valid identity Type With Numbers.
 - b. Address,Block,Panchayat are required fields for Without GSTIN Module.
- Vendor Name, Mobile No. And all Vendor Bank Details are required fields for GSTIN/Without GSTIN Module.
 - Required Valid Account Number.
 - Account Number should be of same digits which bank specified.
 - Required Valid Account Name as per bank.
 - GSTIN Number, Identity Number and Mobile Number can't be Duplicate.

2. Edit Vendor :-->

This Edit Vendor [Edit] option is used to edit the vendor Bank-Branch details.

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Edit Vendor Detail								
State : DemoStateCHANDIGARH								
District : CHANDIGARH								
Enter GSTIN No / Identity No: <input type="text"/> <input type="button" value="Search"/>								
S.No.	Vendor Name	SETUP / Identity No	Account No.	Bank Name	Branch Name	Name as per Bank		
1	Modelo Canal	Test	04AAAAA2222A2AA	98745617301	01-State Bank of India	0000	PUNJAB UNIVERSITY#SBIN	Test

Note: Black Listed vendor will not show for edit vendor.

- Required Valid Account Number.
- Account Number should be of same digits which bank specified.
- Select Bank is Required Field.
- Search IFSC Code is Required Field.
- Select IFSC Code is Required Field.
- Name as per Bank is Required Field.

3. Verify Vendor :-->

This Verify Vendor option is used to update/verify the vendor account details. These vendors are already registered and after verify these vendors are available for freezing.

If Registered Vender Require changes the GSTIN/Identity Number and also Vendor Account Details then Edit the Vendor Details --

- Vendor Name is Required Field.
- Name as per Bank is Required Field.
- GSTIN / identity No. is Required .
- If Vendor Registered by GSTIN Module then GSTIN No. is Required in Proper Format. Else Valid Identity No. is Required.
- GSTIN No. Must be 15 digits.
- Required Valid Account Number.
- Account Number should be of same digits which bank specified.
- Select Bank is Required Field.
- Search IFSC Code is Required Field.
- Select IFSC Code is Required Field.

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VERIFICATION OF VENDOR'S ACCOUNTS LIST										
District Name : CHANDIGARH										
Enter GSTIN No / Identity No: <input type="text"/>										
	Test	Test	04BBBBB2222A2AA	98745612301	B1-State Bank of Indi	0000	ALAPPUZHA (ALLEP			
Account Verified										
<i>Note: Black Listed vendor will not show for Verify/Update vendor</i>										

If all Registered Vender Account Details are correct then verify the Vendor Account. After verify these vendors are available for freezing.

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VERIFICATION OF VENDOR'S ACCOUNTS LIST										
District Name : CHANDIGARH										
Enter GSTIN No / Identity No: <input type="text"/>										
1	Edit	Test	Test	04BBBBB2222A2AA	98745612301	State Bank of India	(ALAPPUZHA (ALLEPPEY)) - SBIN0000802			
Account Verified										
Account Updated Successfully										
<i>Note: Black Listed vendor will not show for Verify/Update vendor</i>										