File No.G-31011/17/2019-Mahatma Gandhi NREGA-V(368314)
Government of India
Ministry of Rural Development
Department of Rural Development
Mahatma Gandhi NREGA

Krishi Bhavan, NewDelhi
Dated: 11th February, 2020

To

The Pr. Secretary/Secretary/Commissioner
(Rural Development/Panchayati Raj/Mahatma Gandhi NREGA)
All States Governments/UTs.

Subject: Empowered Committee meeting/State Plan of Acton for Rural Development Programmes for the year 2020-21-reg.

Sir/Madam,

In continuation of this Ministry's D.O.letter of even number dated 29.1.2020 on the above mentioned subject , it is requested that the power point presentation being prepared by the State /UT may also include slides on status of Ombudsperson and Status of Public Grievances/VIP References/Audit Para as per the template slides attached herewith.

Yours faithfully,
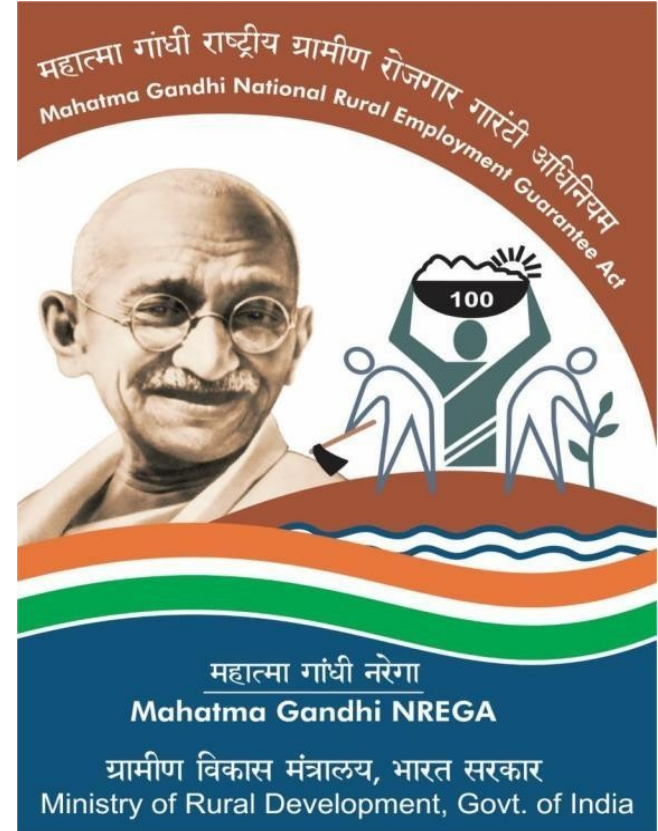
(Sonali Dutta)
Under Secretary to the Government of India

Copy to:

1.   PPS to SRD
2.   PSO to AS(RD)
3.   All Division Heads in MORD
4.   All Directors/DS except PMGSY

TEMPLATE for PRESENTATION of ANNUAL WORK PLAN

&

LABOUR BUDGET

<State NAME>
(FY 2020-21)

STATE PROFILE

◆ **Geographical**

◆ **Economical**

◆ **Administrative**

MGNREGA: COVERAGE

Indicators	Values
No. of Districts	
No. of Blocks	
No. of GPs	
Registered HHs/ Workers	
Job Cards issued	
Workers	
Active Job Cards [% of total jobcards]	
Active Workers [% of total worker]	

Note if any [related to job card verification/ deletion of any other thing] State/ UT want to mention

PROGRESS SO FAR

MGNREGA: PHYSICAL PERFORMANCE

Indicator	FY 2017-18	FY 2018-19	FY 2019-20 (so far)
Total Labour Budget (PDs in lakh)			
Estimated LB till Jan (PDs in Lakh)			
Persondays Generated till Jan			
%age against proportionate LB (till Jan)			
Total Persondays generated so far			
%age against total LB (PDs in Lakh)			
HHs provided Employment (in Lakhs)			
Individual worked so far (in Lakhs)			
Average days of employment per HH so far			
%age of women persondays			
HHs completed 100 days of employment so far			
HHs completed more than 100 days of employment so far*			

In case of Drought notified State (Addl. 50 days) and in case of FRA Beneficiaries

MGNREGA: FINANCIAL PERFORMANCE

Financial Progress	FY 18-19	FY 19-20 (so far)
Central release (Rs. in Cr.)		
Matching State share		
Total Availability (Rs. in Cr.)		
Advance States share/ Revolving fund if any		
Total Expenditure [Rs. in Cr]		
Wages expenditure [Rs. in Cr]		
Material(%)		
Admin Exp(%)		
Notified MGNREG wage rate (Rs.)		
Average Wage rate per day per person (Rs.)		
Average Cost Per Day Per Person (Rs.)		
% Total Exp through e-payment		
% payments generated within 8 days		
% payments credited within 15 days		

NOTE:
1.   Please mention reasons for delay in payment of wages
2.   Reasons for payment of Material and Admin Exp. More than statutory limits if any

Status of Works

	FY 18-19	FY 19-20 (end of Jan, 2020)
Total Works taken-up		
Works Completed		
%age works completed		
% expenditure on NRM in MWC blocks works [Block below 65% against total MWC Blocks]	- [ ]	- [ ]
% expenditure on NRM works [no. of districts below 65%]	- [ ]	- [ ]
% expenditure on agriculture and allied activities [no. of districts below 60%]	- [ ]	- [ ]
% of Category B Works taken-up	PMAY-G		
	Others		

NOTE: Reasons for less expenditure on agriculture & allied works if <60%

7

Completion of Incomplete Works

S. N o.	Types of Works	Number of Incomplete works as on date	Number of works to be Completed by 31.01.2020	Number of works to be Completed by 31.03.2020
1	Water Conservation and Harvesting			
2	Plantation works			
3	AWC			
4	Individual Works (excluding PMAY-G)			
5	PMAY-G works			
6	Renovation of Traditional Water bodies			
7	Upgradation of Rural Haats			

STATUS OF WORKS

Details of Category B Works taken-up (other than PMAY-G)

S. No.	Type of Work	No. of Works (in Lakhs)
		--(--%)

River Rejuvenation Works taken up (separate list if needed)

Sl No.	Name of River/ Rivulet rejuvenation project	Location	Estimated cost of project		Date of Sanction	Expenditure on project		Status: Ongoing/ Completed	Remarks
			Phy.	Fin. (Rs. in Lakhs)		Phy.	Fin. (Rs. in Lakhs)		
1									
2									

Annual Action Plan for NRM works

- No. Jal Shakti Abhiyan Blocks:

- NRM Activities in JSA Blocks:

- Projection of PDs to Generated:

- Expected Expenditure:

- Date of Completion of works:

CATEGORY WISE TOP INCOMPLETE WORKS

Category of Top Incomplete Works	Number of Incomplete Work (as on 28.02.2019)	% of Total

ACHIEVEMENTS (FY 2019-20)

Indicators	Taken Up	Completed	%
Farm Ponds			
Vermi/ NADEP compost pits			
Aaganwadi Centres (AWC)			
Block Plantation (in Hac.)			
Road Side Plantation (in meter)			

Geo-MGNREGA

Performance of State under Geo-MGNREGA Phase-I

Complete Works since Inception	
Assets Geotagged	--(--%)

Completed Works in FY 2018-19	
Assets Geotagged	-- (--%)

Completed Works in FY 2019-20	
Assets Geotagged	--(--%)

Performance of State under Geo-MGNREGA phase-II

Stage 1 (Before)		Stage 2 (During)		Stage 3 (After)	
Available for Geotagging	Geotagged	Available for Geotagging	Geotagged	Asset Completed	Geotagged Assets

13

Status of Implementation

- Job card verification and updation (write up with verified and new job cards)
- Maintenance of 7 Registers
- e-FMS Universalization (Wage, Material and Admin)
- Functioning of SEGC
- Mapping of casual manual labour as per SECC
- Janmanrega
- SECURE
- Capacity Building of Technical personnels - DTRT & BTRT Trainings
- Compliance of C&AG Audit paras
- Action taken on NLM reports
- Compliance of Chapter 7 of Annual Master Circular
- Deployment of Technical Personnels

STATUS OF DBT

Active Workers	Aadhaar Seeded in NREGASoft	% of Aadhaar Seeding	Workers converted to ABPS	% of workers converted to ABPS

e-FMS UNIVERSALIZATION

GP-wise e-FMS implementation status

Total Number of GPs	Wages		Material		Admin	
	GPs	%age	GPs	%age	GPs	%age

Expenditure through e-FMS implementation status

Wages (Rs. in lakh)			Material (Rs. In lakh)			Admin (Rs. in lakh)			Total Expenditure (Rs. in lakh)		
Total	eFMS	%	Total	eFMS	%	Total	eFMS	%	Total	eFMS	%

SOCIAL AUDIT

❖ **Status of Social Audit Unit: (Yes/No)**

Establishment and Registration (under Society's Registration Act)	Governing Body (As per Auditing Standards)	Independent Director (as per Auditing Standards)

❖ **Training of Resource Persons of SAU (30-Days Training Programme)**

S. No.	Resource Person	Sanctioned by State	Trained	Currently Engaged
1	State Resource person			
2	District Resource Person			
3	Block Resource Person			

❖ **Status of Funds Received (FY 2019-20)**

Central Share Received		Any other funds received by SAU
Funds received in 1st tranche	Funds received in 2nd tranche	

Social Audit

❖ **Social Audit Conducted (FY 2019-20) GP wise- Status uploaded on MIS**

Planned		Total Audits Conducted		Number of Issues Reported by SAU	Number of issues Reported on MIS by SAU	ATR uploaded on MIS
Number of GPs	% against total GPs	Number of GPs	% against Planned GPs			
1	2	3	4	5	6	7

❖ **Financial Misappropriations Recovered as per MIS (by State implementing agency)**

Financial Misappropriations			
No. of Misappropriations	Amount Reported	No. of cases closed	Recovery of amount

Barefoot Technician (BFT)

TARGET (No.)	CERTIFIED BFTs (No.)	DEPLOYED BFTs (No.)

➤ Reason for gap between Certified and Deployed BFTs

➤ Training Calendar for remaining candidates

Deployment of trained Mate

	Total No. of Mates at GP level	Total No. of Trained Mates	Total No. of Mates Planned to Trained
Male			
Female			

Strategy for CFP

No. of Aspirational Districts in the State – **No. of blocks proposed for CFP in the State -** (No. of blocks in AD + Other backward Districts) (Para 7.2)	[#] **[# of blocks in AD] + [# of blocks in other backward districts] = [Total]**
State level Committee formulated - (Para 15)	**[YES/NO]**
Is Block Identification Completed in Aspirational districts ? (Para 7.3 & Para 15)	**[YES/NO] [No. of Blocks]** (if No, Timeline)
Is Block Identification Completed in Other backward districts ? – (Para 7.3 & Para 15)	**[YES/NO] [No. of Blocks]** (if No, Timeline)
Whether CFP shall be Implemented in blocks by CSOs? (Para 9)	**[YES in [#] Blocks] / NO]**
Is tender rolled out for procuring Infrastructure ? (Para 8)	**[YES / NO]** (if No, Timeline)
Total No. of 'CFP TEAMS' (in blocks) **Proposed in the state -** Maximum CFP teams in a block is 4 - (Para 8)	**[#]**

CFP - Resource Person

CFP Cells at various Levels	No. of Experts Sanctioned
Block CFP Cell	
District CFP Cell	
State CFP Cell	

Project UNNATI : Progress

Targets Identified			Target Achieved
2019-20	2020-21	2021-22	2019-20

➢ Date of meeting held with SRLM :

➢ Date of Workshop of CRPs/GRS/GS held at GP level:

➢ Strategy to roll out the Project UNNATI :

Status of Ombudsperson

➢ Status of Ombudsperson:

No. of Districts	No of Ombudsperson	No of Districts Mapped

➢ Appellate authority constituted?: Y/N

Status of Grievance Redressal/ VIP/ Audit Para

➢ Is there any formal system of grievance redressal - Yes/No
  (Please attach the document if any)
➢ Status

	No. of Pending Complaints		No. of ATRs uploaded
	More than 6 months	More than 1 year	
CPGRAMS			
VIP Reference			
Audit Para			

➢ Reason for pendency, If any--

PART - II

ANNUAL WORK PLAN & LB PROPOSAL FOR FY 2020-21

PREPARATION OF LB – PROCEDURE ADOPTED

- Participatory Planning with Photos

- NRM planning (Use of GIS, Watershed plans, Aquifer maps, Integration with DIP)

- Focus on Agri & allied activities.

- Focus on productive & durable asset creation.

- Asset diversification.

- Plan for MWC blocks

- State Convergence Plan – category wise, department wise - funds and technical resources

- Non – PMGSY Roads

- Social inclusion - reaching out to vulnerable

- Discussions on Plans at District and State Level

ESTIMATED DEMAND for FY 2020-21

Month	Cumulative till month	During the month
April		
May		
June		
July		
August		
September		
October		
November		
December		
January		
February		
March		

ESTIMATED DEMAND for FY 2020-21

❖ Persondays in lakhs

Seasonality Chart of State for last 4 years and current year

Incomplete Works to be completed by 31$_{st}$ March, 2020

NRM works

Targeted Completion	Current Status

Aganwadi

Targeted Completion	Current Status

INDIVIDUAL WORK (including PMAY(G)

Targeted Completion	Current Status

AGRI-ALLIED ACTIVITY

Targeted Completion	Current Status

GIS Based Planning

1. GIS based plans of 4 GPs/Block

Target (GPs identified for GIS Plan)	No. of GPs with GIS based Plans uploaded in NREGASoft (%age of Total GPs)
	-- (--%)

2. Total Works identified in GPs as per GIS Plan

No. of Planned Works	Total Estimated Cost

3. Year-wise estimated cost and count of Works as per GIS Plan

FY 2019-20		FY 2020-21		FY 2021-22	
Number of works	Est. Cost	Number of works	Est. Cost	Number of works	Est. Cost

GIS Based Planning

4a. Expenditure Analysis- State

Avg. Expr of last 3 yr/ GP	Per HH Expr Avg Expr of Last 3 yr

4b. Expenditure Analysis- GIS GPs

Avg. Expr of last 3 yr/ GP (GIS GP)	Avg. Expr for a GIS plan phase in 3 year/ GP (GIS GP)	Per HH Expr (GIS GP)	
		Avg Expr of Last 3 yr	Avg. estimated Expr as per GIS plan

5. Category Wise Est. Cost of Works as per GIS Plan

Total No. of HHs	No. of beneficiaries eligible for IBS	Proposed Individual Works			Proposed Community Works	
		Count	Expen diture	Exp/ HH	Count	Expenditure

GIS GP- GPs wherein GIS based planning is being implemented under MGNREGS (2 GPs/ Block)

Plans of any two GPs from the State

These 2 GPs should be of different topographies having maximum Estimated Cost as per GIS Plan

(i) Study Area (Map): A map showing location of the GP in the Block, District and State

(ii) GP Profile: It will indicate the current status of the GP highlighting population, average expenditure under MGNREGS of last 3 years, major issues of the villages etc. It should also include pictures from the GPs.

(iii) Total Works Identified as per GIS Plan

Average Expenditure of GIS GP in last 3 Years		Average Estimate of GIS GP Plan (3 years)				
Total No. of HHs	No. of beneficiaries eligible for IBS	Proposed Individual Works			Proposed Community Works	
		No. of works	Estimate Expenditure	Exp/HH	No. of works	Estimate Expenditure

(iv) GIS based Plan(Map): The GIS based plan in the form of a Map with identified locations(Latitude/Longitude) of the works overlaid on the satellite imagery/ a base map / Bhuvan Map/ GP Boundary etc.

PLAN OF ANY TWO GP FROM THE STATES

These 2 GPs should be of different topographies having maximum Estimated Cost as per GIS Plan

(i)   Study Area (Map): A map showing location of the GP in the Block, District and State

(ii) GP Profile: It will indicate the current status of the GP highlighting population, average expenditure under MGNREGS of last 3 years, major issues of the villages etc. It should also include pictures from the GPs.

(iii) Total Works Identified as per GIS Plan

S NO.	Work Category	No. of Works Identified	Expenditure
Total			

(iv) GIS based Plan(Map): The GIS based plan in the form of a Map with identified locations(Latitude/Longitude) of the works overlaid on the satellite imagery/ a base map / Bhuvan Map/ GP Boundary etc.

(V) Average Estimated cost : After GIS planning for all GP in state.

SECURE

SECURE - STATUS OF IMPLEMENTATION

Total Number of Districts : _____

Number of Districts live (as on date) : _____ (XX %)

Total Number of SoR in the State: _____

Plan to make Remaining Districts live

Sr. No.	District Name	Target Date
1		
2		
3		
4		

SECURE – TRAINING & WORKSHOPS

Sr. No.	Training/ Workshops conducted at:	Numbers of Training/Workshops conducted	Number of participants trained
1	State level		
2	District level		
3	Block level		

SECURE - ESTIMATES

Sr. No.	Detail	Numbers	Percentage	Remark
1	Number of Works sent to SECURE from NREGASoft			
2	Number of Estimates Created		= (2/1)*100	
3	First level Approval accorded (TS/AS)		= (3/2)*100	
4	Final Approval accorded (AS/TS)		= (4/3)*100	
5	Number of works consumed by NREGASoft received from SECURE		= (5/1)*100	

TIMELY PAYMENT OF WAGES

STAGE I PAYMENT

T – T+8	____%
T+9 – T+15	____%

STRATEGY TO REDUCE THE NUMBER OF MUSTERS PENDING FOR MORE THAN 8 DAYS

1.
2.
3.
......

STAGE II PAYMENT

Compliance of payment of wages Stage – II – Crediting the a/c of workers within 7 days after 2nd signatory signed FTO

From the Date on which 2nd Signatory Signs FTO

Within 7 days	_____%
More than 7 days	_____%

Strategy to Monitoring the FTO with Bank and Others

1. Strategy of the state to follow up the FTO Status.
2. Any other details.

......

PROPOSED WORK (FY 2020-21)

Category		Number of works planned	Spill over Works
Public works relating to Natural Resources Management		- [%]	
Individual assets for vulnerable sections	PMAY-G	- [%]	
	Others	[%]	
Common infrastructure for NRLM compliant SHGs		- [%]	
Rural Infrastructure		- [%]	

NRM WORKS in MWC BLOCKS

Blocks	Number of works planned	Number of NRM works planned	Estimated Cost of Works planned (Rs. In lakh)	Estimated Cost of NRM Works planned (Rs. In lakh)
MWC blocks (NRM Community & Individual)		- [%]		- [%]
Total Blocks		- [%]		- [%]

Number of NRM works which are part of District Irrigation Plan (DIP) with %age

IMPLEMENTATION STRATEGY & TIMELINES

1. Registration of MGNREGA (agency) Accounts on PFMS
   i. Strategy
   ii. Timelines
2. Provision of Jobcard for each willing landless HH dependent on manual casual labour for livelihood (SECC)
   i. Strategy
   ii. Timelines
3. Adequate technical staff
   i. Strategy
   ii. Timelines

4. Regular Rozgar Divas
   i. Strategy

STATUS AGAINST COMMITMENT DONE DURING MTR

Based on Minutes of MTR meeting

Planning/preparation for LB 2020-21

➢BFT training

➢Project LIFE — MGNREGA (component wise)

➢Geo tagging of assets

➢Casual Manual Labour households with Job Card

➢Staffing

➢Suggestion/requirement for AMC 2020-21

➢Enrolment of MGNREGA workers under Pradhan Mantri Shram Yogi Maan-dhan

  (PM-SYM) Pension Scheme

➢Training on GIS based planning and preparation of GIS based plans for two GP/ block

➢Strategy to ensure Social Audit of all GPs

➢SECURE

THANK YOU!